

**Publication of Print and Online Illinois Pattern Instructions (as drafted by the Committee
On Pattern Jury Instructions In Civil Cases and the Committee On Pattern Jury
Instructions In Criminal Cases)**

RFI Questions and Answers

as of November 1, 2011

- 1. (Q)** Does the Supreme Court wish to post the content of the jury instructions to the public website in addition to having the content in both print and web format for reference?

(A) Yes. It is contemplated that the jury instructions will be available to the public without charge on the Supreme Court of Illinois website, as well as commercially available in both print and web format for reference and research purposes.

- 2. (Q)** In the RFI document when "public" is referenced, is that the general public, or is the document including any electronic access through the State Prison System in that description?

(A) The RFI does not contemplate or reference any electronic access through the State Prison System.

- 3. (Q)** If the jury instructions are included as part of another publication, is that an issue? Do the instructions need to be published by themselves, or can they be included in the Illinois Handbook of Evidence?

(A) Proposals which would include the jury instructions as part of another publication will be considered, keeping in mind that members of the bench and bar value a resource that can be quickly and easily referenced, as well as transported to court, chambers, etc.

- 4. (Q)** Is it possible to obtain a copy of the current contract for the Publication of Print and Online Illinois Pattern Instructions? If yes, please provide a copy.

(A) No. Copies are not being made available.

5. (Q) The RFI states that “the Supreme Court has determined to place both the civil and criminal pattern jury instructions on the Court’s website in order to make the instructions available to the public at no charge.” Will this be a stripped down version or does the Court intend to place all the elements of the Instructions, including notes on use, other annotations on the site? Will the entire current collections of Civil and Criminal Jury Instructions be available on the site at all times? Will the web site be subject to terms and conditions or may interested parties re-use the information?

(A) The jury instructions available on the Court’s website will include a table of contents, the notes on use, the committee comments and, eventually, an index. The entire set of civil and criminal instructions will be available on the site at all times. Interested parties may re-use the information for non-commercial purposes.

6. (Q) Does the Administrative Office of the Illinois Courts currently receive complimentary copies of the printed version of the Illinois Pattern Instructions? If yes, how many?

(A) Yes. Members of the Supreme Court of Illinois, IPI Committee members, and Administrative Office staff serving the civil and criminal committees, currently receive complimentary copies. Approximately thirty (30) complimentary copies are provided for both the civil and criminal instructions.

7. (Q) Will a subscription list for print publications be available to a new publisher?

(A) No.

8. (Q) What are the current numbers of subscribers for print publication?

(A) Exact print subscription numbers are not available from the current publisher.

9. (Q) How often are the jury instructions updated (annually, bi-annually....)? Do you anticipate any changes in that schedule?

(A) Historically, instructions are updated and new instructions created as determined necessary by the committees or in response to changes in the law, as opposed to a regular schedule.

10. (Q) For the print publication, do the specifications have to match the current publisher’s product or may respondent propose alternative specifications?

- (A) All proposed specifications will be considered, recognizing that the bench and bar value a resource that is user-friendly for quick and easy reference.
11. (Q) Will the new contract give the print publisher an exclusive right to publish the Illinois Pattern Instructions online (even though the Court makes them available for free on the open web)? Or will the Administrative Office of the Illinois Courts permit or license the right to use the Pattern Instructions online to other vendors?
- (A) All proposals for commercial use of the instructions will be considered.
12. (Q) What will be the term of the next contract? I.e., 3 year, 5 year, longer?
- (A) All proposals as to term will be considered.
13. (Q) Are there special quality standards? For example, do you require that online publication exactly matches print publication?
- (A) All proposals will be considered, and the online publication need not exactly match the print publication.
14. (Q) Does the Administrative Office of the Illinois Courts require the print publisher to provide a file that will be used for their website and/or used by other online publishers?
- (A) All proposals will be considered in this regard.
15. (Q) Does the Administrative Office of the Illinois Courts intend to issue an RFP or will it award a contract based solely on the RFI?
- (A) Depending on the responses received, an RFP may not be necessary to award a contract.
16. (Q) Is there any expectation (or restriction) on the format of the printed jury instruction volume(s), e.g. soft cover, hard cover, particular size or other?
- (A) All proposals in this regard will be considered, keeping in mind that members of the bench and bar value a resource that can be quickly and easily referenced, as well as transported to court, chambers, etc.

- 17. (Q)** Is there an expectation that the criminal instructions (last published in hard cover in 2000 by West) would be newly printed in their entirety or just continued periodic updates to the existing West product?
- (A)** A new book is contemplated for the criminal instructions.
- 18. (Q)** Is there any expectation with respect to the frequency of publication of complete editions or updates?
- (A)** No. Please see question #9.
- 19. (Q)** Is there any expectation with respect to the number of copies produced? More specifically, can you advise us how many copies of the books and updates are currently sold per year?
- (A)** Current print subscription numbers are not available from the current publisher.
- 20. (Q)** In terms of online availability, is there any expectation that such availability be tied to book purchase or as a stand alone option?
- (A)** There is no expectation that online availability be tied to book purchase.