

SUPPORT STAFF

SUPREME COURT DIRECTORY

Springfield (62701)

Supreme Court Building
Area Code 217
TDD 524-8132

Clerk 782-2035

Librarian 782-2424

Marshal 557-2502

Chicago (60601)

State of Illinois Building
160 North LaSalle Street
Area Code 312
TDD 793-6185

Clerk 793-1332

Bloomington (61702)

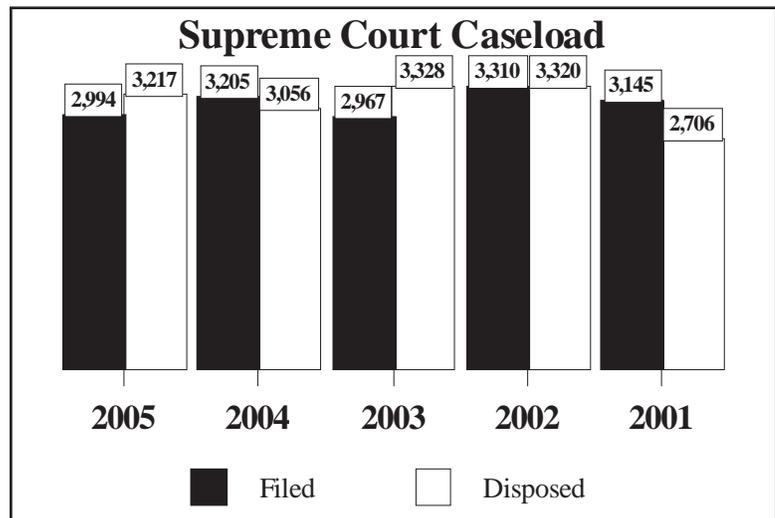
P.O. Box 3456
Area Code 309

Reporter of Decisions
827-8513

FAX 828-4651

There are several support units which assist the supreme court with its work as the state's highest court. These units are located in Springfield, Bloomington, and Chicago.

Clerk of the Supreme Court. The clerk of the supreme court directs a staff of deputies who process cases according to court rules, monitor the caseload of the court, keep court files and records, and maintain court statistics. The clerk's office maintains the roll of attorneys licensed to practice in the state, processes the licensing of attorneys, and coordinates the semiannual attorney admission ceremonies. The clerk also registers and renews law firms under Rule 721, keeps files of judicial financial disclosure statements, and serves as a public information officer of the court. The clerk maintains offices in Chicago and Springfield.



Marshal of the Supreme Court. The marshal attends all sessions of the court held in September, November, January, March, and May. In addition, the marshal directs a staff which maintains the Supreme Court Building and grounds, provides security for justices and employees, and conducts tours of the building.

Reporter of Decisions. The reporter of decisions directs a staff which publishes opinions of the supreme and appellate courts in the *Official Reports*. Employees also verify case citations; compose head notes, attorney lines, tables of cases, topical summaries, and other materials appearing in the *Official Reports*; and edit opinions for style and grammar.

Supreme Court Librarian. The supreme court librarian directs a staff who provide legal reference services to the courts, state agencies, and citizens of the state. The Supreme Court libraries include a 100,000 volume public law library in Springfield, a 40,000 volume private branch library in Chicago, and four private judicial libraries across the state. The Librarian oversees all aspects of library administration including budget and program planning, materials and equipment acquisition, cataloging and collection development, and library reference and research services.

Supreme Court Research Director. The supreme court research director supervises a staff of attorneys who provide legal research and writing assistance to the court.

Supreme Court Chief Internal Auditor. The supreme court chief internal auditor and staff perform audits of the state-funded activities of the judicial branch. In addition, the internal auditor annually assesses the adequacy of internal controls for state-funded activities.